Library Directors Advisory Council  
Pinellas Public Library Cooperative  

Monday, September 14, 2015 - 1:30 pm  
Safety Harbor Public Library  

Attendance  

- Barbara Pickell, Clearwater System  
- Phyllis Gorshe, Dunedin  
- Lois Eannel, East Lake  
- Maggie Cinnella, Gulf Beaches  
- Dave Mather, Gulfport  
- Casey McPhee, Largo  
- Bert Weber/Susan Hurley, Oldsmar  
- Gene Coppola, Palm Harbor  
- Angela Pietras, Pinellas Park  
- Lisa Kothe, Safety Harbor  
- Phyllis Ruscella, St. Pete Beach  
- Mika Nelson, St. Petersburg System  
- Mike Bryan, Seminole Community  
- Cari Rupkalvis, Tarpon Springs  
- Marcus Harrison, PPLC  
- Cheryl Morales, PPLC  
- Laurie Talerico, Indian Rocks Beach  

MINUTES  

Acceptance of Minutes August 10, 2015 Meeting – August 10, 2015 minutes accepted with minor revision to item #2 under PPLC Executive Director’s Report  

SIG Meeting Reports  

1. Youth Services SIG – had an all-day meeting September 11 at PPLC – five database demonstrations took place – Mike B. gave everyone a letter the Youth Services SIG wrote regarding their discussions and desire to have the LDAC consider their top three for purchase – the Directors commented that the products are all good, but the timing of purchasing the databases for the upcoming fiscal year is not good – Cheryl M. stated that the databases are worthy of purchase countywide and PPLC will pick up the costs of World Book Power Pack for Libraries and Miss Humblebee’s Academy if all the libraries are interested – the costs of the databases will be paid for out of State Aid funds – the Directors discussed the importance of advertising and continued annual monetary maintenance of the databases  

2. Integrated Library System (ILS) SIG – next meeting is September 17  

3. Circulation SIG – met August 6  

4. Cataloging SIG – met August 26 – the catalogers have some concern regarding datamapping and authority control migration from Polaris to the new Sirsi Dynix ILS – Julie D. will let everyone know when a Sirsi Dynix test server is available for use – the catalogers are looking at the Sirsi Dynix cataloging video in preparation for the migration – FirstSearch and WorldCat Local are merging to become WorldCat Discovery – a listing of libraries throughout the country that display MARC records in their online catalogs will be complied – the next meeting will be November 18 at Largo Library
PPLC Executive Director’s Report
1. Cheryl M. verified the libraries that will be continuing their subscriptions to Freegal
2. A draft Member Services budget for FY 15/16 was given to all the Directors and discussed
   A. Line item 54.6 – Databases is where the Youth Services SIG database purchase suggestions would be paid from – the Directors discussed having the Youth Services SIG’s first database choice, World Book Power Pack for Libraries, and platform fees for e-book databases paid for from line item 54.6 – **Barbara P. made a motion** to have World Book Power Pack for Libraries and platform fees for OverDrive and 3M paid for from line item 54.6 – Casey M. seconded – after discussion the motion was withdrawn because Cheryl said platform fees are already being paid for under line item 54.1 – Memberships, Licenses, Platform Fees – after additional discussion **Barbara P. made a motion** to have World Book Power Pack for Libraries and platform fees for Zinio magazine database paid for by PPLC and distributing the Zinio cost Palm Harbor Library would pay among all the other libraries – Casey M. seconded – all in attendance voted in favor and the motion passed
   B. **Barbara P. made a motion** to recommend to the PPLC Board the LDAC’s approval of the entire PPLC budget for fiscal year 2015-2016 including the amendments made to the Member Services budget at today’s meeting – Casey M. seconded – all in attendance voted in favor and the motion passed
3. The Ebsco representative contacted Cheryl M. again with pricing for the Flipster magazine database – because LDAC already approved the purchase of Zinio for the upcoming fiscal year, there is no need for continued discussions with them

Old Business
- **Zinio** – See item #2 A. under PPLC Executive Director’s Report

PALS Board of Directors
- **SirsiDynix** – the quote has been extended to October 15 – the Directors asked Cheryl M. to clarify several issues, including authority records, before the contract is signed – **Barbara P. made a motion** to recommend that Cheryl M. sign the SirsiDynix contract before the October 15 deadline- Phyllis R. seconded – all in attendance voted in favor and the motion passed

Old Business
- **Group Purchasing** – Casey M. is still in discussions with Brodart so there is no update at this time – since the new fiscal year starts very soon, all libraries need to email Cheryl M. the amount their library needs to be invoiced for the cost of e-books – at the March 2 LDAC meeting it was voted on to have all the libraries try to contribute 7% of their total materials budget for the cost of e-book content – the Directors discussed the three e-book platforms that are used countywide: OverDrive, 3M and Axis360 – **Phyllis G. made a motion** to drop the Axis360 e-book platform in the new fiscal year as recommended by the E-Content SIG – Lisa K. seconded – all in attendance voted in favor and the motion passed – Phyllis R. suggested that maybe in the future DVDs be looked into as a group purchase and she will contact Midwest Tape regarding this
New Business

- **Resolution Submission for Talking Book Library FY 2016-17 - Barbara P.** – a draft resolution was submitted to the Directors outlining a proposal to be discussed for the future of the service – a lengthy discussion took place and Cheryl M. answered questions about statistics relating to and services offered from the Talking Book Library – PPLC created a ballot that each Library Director must fill out and return regarding the Talking Book Library, which will be reviewed by Cheryl M. and the Chairperson of the PPLC Board, Bill Horne – the PPLC Board will be discussing the ballots and Talking Book Library at future meetings.

- **Standard Catalog Formats – Barbara P.** – a discussion took place regarding a possible merge of some catalog records (specifically popular author titles, classics, DVDs) so they are easier for patrons to find – after discussion it was concluded that because we have an annual set holdings obligation with OCLC in order to receive state funding, the merging of records cannot be done because it would taint the OCLC database.

- **Countywide Early Literacy Online Resource – Phyllis G.** – Phyllis G. recommends that a database such as Miss Humblebee’s Academy be purchased to bridge the early literacy gap and supplement the former Born to Read program – Phyllis G. will look into a group purchase for those libraries that are interested.

- **Disaster Planning – Lisa K.** – the PPLC Board requests a disaster plan be created to address issues affecting PPLC library operations, including courier delivery and other shared programs – PPLC does not have a formal plan in place – Cheryl M. will ask the Chairman of the PPLC Board, Bill Horne, for more specific information so further discussion can take place.

- **Polaris Record Purge – Barbara P.** – the Circulation SIG recommends that some clean-up be done to the Polaris ILS before the migration to SirsiDynix takes place – **Dave M. made a motion** to have all records prior to 2008, even with patron fines and fees attached, be purged – Lois E. seconded – all voted in favor with the exception of Gulf Beaches which voted no and Tarpon Springs which was not in attendance at the meeting – the majority voted in favor so the motion passed – the Circulation SIG also recommended that all patron records over four years old with fines and fees under $10.00 be purged – the Directors held off on voting because additional research needs to take place – this will be brought up again at a future LDAC meeting under Old Business.

- **LDAC Meeting Schedule FY15-16 – Lisa K.** – the meeting schedule for FY 15/16 was discussed and approved.

Announcements from PPLC Libraries

1. **Oldsmar** – a war memorial photo exhibit called Remembering Florida’s Fallen will be on display at the library – a part-time shelving position is open.

2. **St. Petersburg** – the St. Petersburg Library System is promoting agency cards to local (St. Pete) schools, as a means to inform school principals of library resources and services available to them, as well as their ability to borrow materials on behalf of their teachers and students to achieve their teaching and learning outcomes.
3. **Clearwater** – the Main Library will be hosting an open house on September 19 for their new makerspace area – seven FTE’s have been added to the budget for the upcoming fiscal year – some branches will have added operating hours in the new fiscal year – Countryside Library is closed and the new facility will have a soft opening on October 5 and a grand opening on October 17

4. **Dunedin** – the second reading of the budget will take place on September 17 – the library has received some grant money from the Florida Humanities Council for programming – two part-time job positions will become full-time in the new fiscal year – Phyllis G. reminded everyone about an email she sent out regarding the Edge Assessment that PPLC libraries took in October 2014 regarding the strategic world of libraries throughout the country

5. **St. Pete Beach** – an additional $4,000 is being given to PPLC for the purchase of e-book content – two Librarian positions are open – a staff development day was held August 28 – library card sign-ups at area schools has begun

6. **Palm Harbor** – Gene C. talked about legislative issues in Tallahassee – he needs library stories to tell to the legislators – TBLC will be giving a Library Champion Award to Representative Elizabeth Peters of Pinellas County

7. **Safety Harbor** – a citywide book discussion will take place later this year on the Jeff Klinkenberg book, *Alligators in B-Flat* – the Safety Harbor Library Foundation will be hosting a fundraiser at Hamburger Mary’s – a 5-year capital plan is the Foundation’s focus – the children’s area will be getting a self-checkout machine

8. **Indian Rocks Beach** – Laurie T. is leaving the library and taking a job with the State Library – the Indian Rocks Beach Library will be hiring a new head Librarian

9. **Gulf Beaches** – applications for a Library Assistant job vacancy are being accepted

10. **Gulfport** – the second reading of the budget takes place later this week – a lunch and learn series will be offered

11. **East Lake** – a fundraiser will take place on October 3 and others are scheduled throughout the year – the state grant for a building expansion that was denied in the Florida budget for the upcoming fiscal year will be resubmitted – a new teen coordinator has been hired

12. **PPLC** – the budget and ILS transition are being worked on – a new program coordinator will be hired in the near future – the museum passes program is still being worked on

**Adjourned at 4:45 PM**

Respectfully submitted,
Maggie Cinnella, Secretary