Pinellas Public Library Cooperative
Library Directors Advisory Council
Regular Monthly Meeting

MINUTES
August 31, 2018 – Meeting Location: PPLC

LDAC Member Attendance:
☑ Jen Obermaier, Clearwater
☑ Phyllis Gorshe, Dunedin
☑ Lois Eannel, East Lake
☑ Vince Gadrix, Gulf Beaches
☑ Dave Mather, Gulfport
☑ Casey McPhee, Largo
☑ Susan Hurley, Oldsmar
☑ Gene Coppola, Palm Harbor
☑ Angela Pietras, Pinellas Park
☑ Lisa Kothe, Safety Harbor
☑ Betcinda Kettells, St. Pete Beach
☐ Mika Nelson, St. Petersburg

☐ Mike Bryan, Seminole
☐ Cari Rupkalvis, Tarpon Springs

PPLC Staff Attendance:
☑ Cheryl Morales, Executive Director
☑ Erica McCaleb, Countywide Services Coordinator
☑ David Stoner, Technology Coordinator

Other Attendees:
☑ Beth Lindsay, St. Petersburg

1. Jen called the meeting to order at 9:40 a.m.

2. Acceptance of July 27, 2018 minutes: Lisa motioned acceptance of the minutes, Phyllis seconded the motion. Minutes were accepted.

3. SIG Reports
   YOUTH SIG: Lois reported that representatives from Family Services were there to promote the Snap and Safe to Be You and Me programs and are looking for venues. The summer programs roundtable indicated an overall downturn in attendance at performer programs; morning programs had better attendance than afternoon programs; and Star Wars programs are very popular which will likely be highlighted next year when the theme is “A Universe of Stories.” The “Reading with the Rays” program ends September 9.
   CATALOGING SIG: Angela reported that there are no obvious changes in Workflows as a result of the meeting with Sirsi-Dynix earlier in the year.
   CIRC SIG: Phyllis reported that they met August 16. Topics discussed included museum passes and the Kill-o-watt Kits checkout program. Meters have been only checked out 15 times since 2016. Originally a program in conjunction with the Florida Extension office, Cheryl will reach out to them and ask if they want to promote them again. A question of consultants being hired to help decide if we should change ILS’ was clarified. No consultant will be hired by PPLC for this purpose. The level of sophistication/complication is higher in Sirsi-Dynix than in Polaris and ease of use with Polaris was facilitated by years of system tweaks, the process of which we are now in with Sirsi-Dynix. Cheryl mentioned that PPLC
is looking into replacing Boopsie, the mobile app with the Sirsi-Dynix mobile app for improved functionality and better company responsiveness.

**ADULT SIG**: Erica reported that they met August 1 and they had presentation by Rhea Gentry from Family Resources on outreach programs available; discussed hoopla; and Beanstack for tracking summer reading stats.

4. **LDAC Liaison Report**
   Jen reported that the PPLC board approved the changes to the ILA and they are in the process of getting approval from each city.

5. **PPLC Executive Director’s Topics**
   Database updates: Proquest’s Fold 3 pricing model increases fees based on population. Dunedin and Largo have credits which may not be able to be used for Fold 3. Proquest wants to sell us the digital St. Pete Times and are sending a trial link. Fold 3 may be up in the air if a fair pricing structure cannot be reached. ILA signature pages are slowly coming in and Cheryl says they should all be in by the September 25 Board of County Commissioners meeting.

   Resource sharing/batchloading: The state library requires materials purchased with LSTA grants to have their records uploaded to the Florida Library Information Network (FLIN). Nine Pinellas libraries participate in reciprocal borrowing through OCLC. Holdings by libraries with a subscription to OCLC Connection Client are auto-updated to OCLC but withdrawn items are not removed. This is the last year of the contract for Navigator and the state library is researching other interlibrary loan mechanisms so we will hold off performing a batchload to OCLC. The last batchload was December of 2017.

   Innovation opportunity: The state library is awarding each state aid recipient $4,000 for the purchase of an item or items related to innovation. This is a procurement grant not a programming grant. Some suggestions for purchase were VHS to DVD converters or photo scanners for public use.

   Countywide services: Erica reported that a new museum will be added to the Museum Passes program soon and there are opportunities for the PPLC annual meeting to also be held in this museum. The museum name will be revealed as soon as the agreement is made. The Deaf Literacy Center is celebrating its 20 year anniversary.

   ILS updates: Beginning soon the museum passes will be checked in during the night of the sixth day so that they are available in the morning of the seventh day. David is working on a streamlined poll for ILS suggestions and for sharing tips and tricks. Book rivers on the catalog have been culled to ten so that each library can create their own book rivers to add. Still to be added are two years of the Sunshine State Reader books and newly added books. Outgoing calls were working at 1/3 capacity but are now fixed and working at full capacity. A bug that was ignoring limits on DVD checkouts is now fixed and the limit will be set at 25 (not 50 to accommodate simultaneous returns and checkouts). The County Inspector General finds that the Sirsi ILS is in need of tighter controls to improve security.
6. Old Business

Lost Book Fees: As a result of the spreadsheet created by David titled “Financial Impact of Not Sending Damaged and Lost Payments to Owning Libraries” Betcinda made a motion to eliminate sending payment to other libraries. The ensuing discussion favored a $50 limit per transaction with the start date of October 1st. Betcinda amended the motion to suspend payments of damaged and lost books to other libraries as of October 1st unless the transaction is $50 or more. The motion was seconded by Gene. Motion passes.

7. Follow Up Business

Fines: Tabled vote on this issue until November LDAC meeting to examine the spreadsheet created by David titled “Financial Impact of Fine Change” and to see the result of the vote on Amendment 1. It will be necessary for Directors to send a proxy to the November meeting for a vote or to conference call in to the meeting. This decision has been pending for a long time.

3 for Me Card Pilot Program: The program began in September of 2017 so the end of this September will produce a year’s worth of stats and help determine whether to continue the program. St. Petersburg announced that they will partner with a local private school to provide 3 for Me cards to students. The Circ SIG is looking for firm policies if the program is to continue since there is some misunderstanding regarding having both a 3 for Me card and a regular card.

Playaway Circulation Policies: Betcinda made a motion for Playways to change from 28 day to 14 day circulation beginning October 1st. Lois seconded. Motion passes.

8. New Business

New LDAC Chair/Vice Chair/Secretary: After discussion on the topic Lisa made a motion to elect Angela as LDAC Chair and PPLC Board liaison; Betcinda as Vice Chair; and Susan as Secretary for the fiscal year 2018-2019. Gene seconded the motion. Motion passes.

ILS SIG: A discussion of whether to continue the SIG revealed that this was not an ad hoc group but was dictated by the PPLC bylaws. Using the bylaws as a guide, the item of liaison to the group will be discussed at the September LDAC meeting.

Kill-o-watt Kits: Discussed previously in the CIRC SIG report.

Local Library Only Cards: Clearwater requested permission to update their Local Library Only cards. The motion for approval was made by Lois and seconded by Gene. Motion passes.

9. Announcements from PPLC Libraries

Safety Harbor: Celebrated the graduation of 6 Career Online High School students with 75 attendees. Largo will celebrate in November and allow graduates who have completed 97% of the program.

Tarpon Springs: Library will be adding to its musical instrument collection. Having a bookface contest with prizes from the Friends for Library Card Sign-up Month.

Oldsmar: Library is being renovated to allow for 2 new study rooms.
Pinellas Park: Collaborating with the rec department on possible tutoring in the library, shuttle bus between sites, and Lego robotics groups.
Largo: The bookmobile will be unveiled at a party on November 8 at the end of the day.
St. Pete Beach: Now circulating iPads for in-library use, have first Little Free Library installed outside the rec center, have a new smartboard for better programming.
East Lake: Sunday, January 20 will be the library’s grand reopening and family day complete with ribbon cutting.
Clearwater: Charlie Crist will be honored as a library champion at 10:00 am on September 19 in his office.

10. Adjournment
12:15 p.m.

   Next LDAC meeting: Friday, September 28, 9:30 a.m. to Noon.
   Location: PPLC

Respectfully submitted,
Betcinda Kettells, LDAC Secretary