Acceptance of Minutes of June 1, 2015 Meeting – June 1, 2015 minutes accepted

SIG Meeting Reports – None

PPLC Executive Director’s Report – Cheryl Morales
1. Julie D. from PPLC gave a report on the following:
   A. Boopsie is still working on the issue of DVDs not showing up in the results list on the app – it appears to be a Boopsie issue rather than a Polaris one
   B. The integration of Overdrive e-book and e-audiobook records into Polaris is still being worked on and is almost complete
2. Cheryl gave out copies of a letter from a man at the Hardee Correctional Institution who is requesting donations of overstock or duplicate copies of books, CDs or DVDs that are educational or geared towards self-improvement for the Lifepath Group Project – contact the correctional institution if interested in assisting
3. Copies of the member services financial report ending May 31, 2015 were given out
4. Cheryl is working on the fiscal year 2015/2016 budget
5. The Early Learning Coalition is undergoing a reorganization and will not fund the Born To Read program next fiscal year
6. The ukulele lending program is going well and as of July 2 there were 53 holds countywide on instruments
7. Copies of a draft agenda for the July 24, 2015 PPLC long range plan forum were given out
8. A draft copy of the LDAC Expectations document was given out with Cheryl’s comments in blue print – Cheryl and the Library Directors had a discussion – Cheryl and the PPLC Board are having ongoing discussions regarding the document

PALS Board of Directors
- **Contract** – the go live date for the new integrated library system (ILS) with SirsiDynix is March 2016 – Cheryl M. received a 4-year contract quote and all Directors were emailed a copy – a discussion on the quote took place – Cheryl will talk with SirsiDynix about some changes to the contract language then the lawyer for PPLC will look it over – a project timeline for the ILS change will be put together soon by Cheryl and Julie D.

Old Business
- **Group Purchasing** – Casey M. spoke with Brodart about their services and pricing and they will most likely be able to offer something similar to what Baker & Taylor can offer – this item will be put on a future LDAC meeting agenda for a continued discussion
- **Museum Passes** – agenda item tabled
- **Patron Records at Seminole Library** – Mike B. – Mike gave an update on where things stand regarding the checking of patron data at Seminole Library – several years ago it was discovered that the statistical class in a large number of City of Seminole resident accounts was improperly coded – each patron account has to be manually checked for accuracy and this has been taking place over the years as staff time permits – about 15,000 accounts have been checked and there are about 9,700 more left – this issue at Seminole was brought up because once all the records are checked for accuracy then a more detailed discussion can take place regarding the circulation pool of money that’s distributed to the member libraries

New Business
- **Agenda Format** – Barbara P. – Barbara asked if future LDAC agendas can incorporate more details, such as action items – Lisa K. will adjust the agenda format starting with the August 3 meeting
- **Nominating Committee** – Phyllis G. and Casey M. are on the nominating committee for LDAC Officers beginning in the new fiscal year starting October 1, 2015 – Officers will be elected at next month’s LDAC meeting
- **Loan Periods** – Angela P. – Angela received a request from a patron to consider extending the loan period on new books that are more lengthy (i.e., 500+ pages) – the current loan period on new books is 14 days – a discussion took place and it was decided not to extend the loan period
- **Library Cards** – Barbara P. – the City of Clearwater will be celebrating its 100th anniversary and Clearwater Library would like to offer a special commemorative card beginning in September – the card will still be valid at all PPLC libraries – all the Directors approved
Announcements from PPLC Libraries
1. **Largo** – over 600 have signed up for the youth summer reading program and about 140 for the adult program; the 10th anniversary of the library building is being celebrated this month; Largo Connects, a community volunteer expo, will be held at the library; the logo has been updated
2. **Clearwater** – Countryside Library closes August 22 for the move into the new building; the grand opening of the new library is October 17 at 10:00 AM, although a soft opening will take place before this date; a tentative opening for a joint use library with St. Petersburg College and the East Branch is August 2017; the Main Library continues to work on adding its makerspaces; it’s possible that the Clearwater Library System may add hours beginning next fiscal year
3. **Seminole** – a model railroad and classic car show will be held in August; the Pinellas Comic and Maker Con will be held October 17
4. **Gulf Beaches** – a new smart TV system has been installed in the conference room, courtesy of the Friends of the Library; summer reading programs are underway and well attended
5. **Gulfport** – staff and patrons are enjoying the renovated library; the new LGBTQ collection is available for checkout and the grand opening went well; plans for a seed library are still being worked on
6. **Pinellas Park** – the Pinellas Park Better Block Project kicked off in mid-June to help in developing a community-wide vision for the emerging arts district in the city; long range planning is taking place; the library is fully staffed
7. **Dunedin** – Dunedin youth volunteers won AWE’s Video Contest for Public Libraries; makerspaces for youth and adults are being worked on; the upcoming budget is being worked on
8. **Oldsmar** – the café space has been turned into a senior center that is run by City of Oldsmar staff
9. **Tarpon Springs** – two interns are working at the library this summer; makerspaces are being worked on
10. **Palm Harbor** – a new program called Paws For Pleasure will be implemented soon; a small version of a makerspace area specifically related to sewing is being worked on and sewing classes will be provided in the future
11. **PPLC** – the budget, invoicing, long range plan and forum planning are being worked on; the Talking Book Library (TBL) is working with the Tampa Lighthouse on their summer reading programs for all different aged users and teens from the Lighthouse are doing summer intern work at the TBL; Cheryl M. attended a Rays baseball game with other Reading With the Rays library program hosts around the Tampa Bay area

Adjourned at 4:10 PM

Respectfully submitted,
Maggie Cinnella, Secretary