1. Phyllis called meeting to order at 1:36 pm.

2. **Acceptance of May 1, 2017 Meeting Minutes**: Angela motioned acceptance of the minutes, Casey seconded the motion. Minutes were accepted unanimously.

3. **SIG Reports**
   - **CAT SIG**: Angela reported a discussion on full MARC records in OverDrive. No recommendations to change direction of LDAC on not purchasing.
   - **CIRC SIG**: Phyllis reported 3 for Me card was discussed. Reminder to clear expired holds daily. Discussion of patron PIN masking/no universal PIN available (no changes to current process) and visitor/local only cards. Reviewed process to print TBLC labels.
   - **YOUTH SIG**: Erica reported new officers were elected. Discussion about returning Pinellas County public school books to any public library. If received, send to PPLC for return to school board.

4. **LDAC Liaison Report from April 26 - PPLC Board Meeting**
   Phyllis reported ILA was reviewed through page 8 and recommended sharing the ILA with your City Manager. Share any suggestions to pass onto the Board. Board was positive about Summer Break Spots, Reading with the Rays, and 3 for Me cards.

5. **Executive Director’s Topics**
   - Send any empty bins and bags back to PPLC. In need of bins at PPLC due to heavy sending and minimal receiving. Send empty bins to PPLC, with delivery slip on 8 ½” X11 paper. Jen will look into fewer delivery days to the Clearwater Beach Library to cut costs.
   - Database Review: Spreadsheet of cooperative purchases distributed and discussed.
   - **3 for Me**: Discussion on charges for lost books. Motion by Lisa, seconded by Casey, for 3 for Me cards to have no overdue fines, $3.00 lost item charge, and no processing fee assessed. All in favor with Mika abstaining, Dave, Cari, and Lois, opposed to fine charges. All others in favor, motion carried.
   - Pinellas Memory Project: St. Pete Beach will be participating in project and is working with local historical museum working and USF to scan items. Clearwater added more collections and additional funding to support increased storage capacity. Safety Harbor and Dunedin utilize Olive to host their newspaper collections and link out of ContentDM Pinellas Memory to share them and will share contact information.
6. Old Business
A. Interlocal Agreement- Send any suggestions/changes to Phyllis.

B. DVD Fine Discussion- DVD fine data shared and reviewed. Analysis of 25 cent fines across the board provided. Lost book revenue report shared and reviewed. (Data from February, March, and April.) Follow-up in July after sharing information with required commissions and finance departments.

C. EDS- Discussion of EDS product to fine tune search results in Sirsi. Cost $36k for one year commitment. State Aid funds would be used. LDAC questioned if those funds could be used for e-book purchases. Cheryl stated content is not used for State Aid funds. Motion by Betcinda to purchase EDS for one year. Seconded by Casey. Motion failed, with 2 yes and 8 not in favor.

Discussion of new DEMCO discovery level product in beta test which would incorporate the PPLC Sirsi catalog in Google. DEMCO owns Boopsie app product. Motion by Casey to become a beta test site. Seconded by Lisa. All in favor. Motion passes. Matt to follow-up with vendor.

7. Follow-Up Business
- Discussion of Library Card Sign-Up Month (September)- Rollout of 3 for Me slated.
- Status of Group Purchasing Fiction- Will not proceed due to limitations in Sirsi and staff changes at Largo.
- Sunshine Law- Phyllis distributed a Sunshine Law document used by the City of Dunedin. Discussion of updating LDAC By-Laws to state the Executive Director is not an ex-officio member. Meeting with Cheryl, Angela, and Phyllis will be noticed and scheduled.
- Fine Discussion- Review of spreadsheet previously emailed. Discussion of 50 cents to 20 cents decrease of DVD fines or across the board fine of 25 cents for most item types. Lois motioned for an across the board material fine of 25 cents beginning on October 1, pending local commission approval on all print and AV materials, except for special collections. Seconded by Casey. Motion passes. All in favor, with St. Petersburg abstaining.

8. New Business
- Orange County Library System local author e-book hosting- Orange County is hosting a self-published author platform for Florida authors. Discussion to participate. Decision to call Joanne Sampson if you have interested authors who may want to take advantage of this opportunity.

Roundtable: PPLC and Member Libraries
- Clearwater- Break Spot program is successful. Interviewing for Library Tech Specialist position.
- Oldsmar- Summer Reading Kick-Off next week.
- East Lake- Children’s garden dedication held.
- Tarpon Springs- Lepna Rattner Museum on board for museum pass program. Library renovations delayed.
- St. Petersburg- LDAC welcomed Mika back. Summer Reading Kick-Off was Saturday.
- Pinellas Park- Summer Reading Kick-Off set for Saturday. Renovations planned.
- PPLC Executive Director- Attended TBLC Board meeting held at PPLC. Meet with Katrice from the State Library and visited Seminole, St. Petersburg, Largo, Gulf Beaches, and Clearwater.
- Safety Harbor- Reported Career Online High School was vetoed by the governor for next fiscal year. Recap of scholarships awarded as follows: Largo = 17, St. Petersburg = 6, Safety Harbor = 12, Tarpon Springs = 1, for a total of 36 for Pinellas County. Amy from the State Library will be holding a conference call on June 21 to discuss next possible steps to fund internally.

Meeting adjourned at 4:18 p.m. Next meeting 7/10/17, at PPLC.

Respectfully submitted, Lisa Kothe, LDAC Secretary.