Official Minutes

1. David Mather called the meeting to order at 1:30 p.m.

2. Approval of April 4, 2016 Meeting Minutes: Barbara Pickell motioned approval of the minutes; Lisa Kothe seconded the motion and the minutes were approved unanimously.

3. Presentation by Laura Woods (20 minutes)
   A. Fill the Bus Campaign – handout and details shared
   B. PeachJar Submissions – process, fee waived for non-profits
   C. Submitting Library Events for Inclusion on PCS Library Site – pdf to Ms. Woods
   D. Expanding Student Library Cardholders – possibility of obtaining student lists to facilitate
   E. Brief Review of E-book Resources Available to Students – MyOn, Destiny, open access via Firstbook.com, Overdrive will be available soon

4. Panel Discussion with ILS Administrative Team (1 hour)
   A. Cheryl Morales gave an overview of the migration; issues with data transfer affected data-testing timeline.
   B. ILS Team Members each gave brief presentations on different components: Enterprise, Workflows reports, overview of circulation rules for Item Types, etc.
   C. New Section on WIKI will be added for instructions and Sirsi tips
D. **Override 1111** has been disabled; report access issues to Google doc.
E. **UMS Concerns:** Barbara Pickell made a motion that UMS bills be issued by an item’s owning location instead of by the patron’s registered location. Gene Coppola seconded the motion; the motion passed unanimously.

5. **SIG Reports** – Mike Bryan reported that the YS Sig met on April 8.

6. **PPLC Executive Director’s Report**  
   A. **PPLC Office Update** - Julie Deschaine will be leaving by early June; the position has been offered to a recently interviewed candidate. Additionally, three finalists for the Countywide Services Coordinator position will receive second interviews. PPLC local courier van service will cease at the end of September.
   B. **July PPLC Board** - Meeting has been cancelled.

7. **Old Business**  
   A. **ILS Migration Process** - covered in panel discussion
   B. **Integration of Lexile, Accelerated Readers, etc. into Catalog** – On behalf of the YS Sig, Mike Bryan inquired as to the status of this request. No new information has been presented to LDAC to facilitate decision making. Responsibilities were delegated at LDAC’s March 7 meeting.

8. **Follow-Up Business**  
   A. **Group Purchasing of Bestsellers** – no updates at this time, focused on Sirsi transition first
   B. **Teen Summer Reading Gift Cards** – previously discussed, no new discussion needed
   C. **Review of Circulation Policies** – discussion postponed again; Angela Pietras will draft updated policy section for LDAC’s review at next meeting
   D. **Reciprocal Borrowing Concerns** - no discussion

9. **New Business**  
   A. Palm Harbor shared its staff workaround procedure for local requests on certain items.
   B. Palm Harbor inquired for about the details of the Sirsi contract in regards to delivery of Blue Cloud applications.

10. **Announcements from PPLC Libraries**  
    A. **Clearwater:** Architect selected for new SPC library/possible joint facility. Highlights of historical photo scanning project and NEH grant programming involving scanning of community’s personal items with review by local historian (other details shared in previous months’ announcements)
    B. **East Lake:** Staff input complete for expansion, now focused on community input. Shredding fundraiser; health and wellness initiative; adding OnePlay videogame database.
    C. **Gulf Beaches:** Budget complete; working on long-range plan with hopes of using accumulated bequests for renovations. Change in Treasurer Island’s representation on the library board.
    D. **Gulfport:** More plants and sculptures being added to garden; program attendance very strong; upcoming Friends fundraiser at City Theater with actor from local production of Spamalot.
    E. **Oldsmar:** Budget complete; new city Arts Coordinator will fall under the library; all library positions currently filled
    F. **Palm Harbor:** Purchased five sewing machines; two staff certified for instruction. FLA Updates
    G. **Pinellas Park:** Program attendance strong; long-range plan nearing completion
    H. **Seminole:** Recent makerspace programs and MakerFest associated with previously announced $7500 grant.
    I. **St. Pete Beach:** City Mayor is hoping to strengthen relationship with South Pasadena.
    J. **St. Petersburg:** investigating RFID; expanding Libraries Unshelved to include small book selections in local businesses; interested in pursuing more events that blend art and literature; renovations at Mirror Lake to establish space for local literacy agencies, desiring to establish a hub for literacy issues
K. Tarpon Springs: Seed library; Little Free Library; lending bouzoukis (Greek guitars)

The meeting adjourned at 4:20 p.m.

Respectfully submitted,
Angela Pietras, Secretary