Monday, May 4, 2015
12:30 pm – Baker & Taylor Meeting
1:30 pm – Regular Meeting
St. Petersburg Main Library

Attendance

Barbara Pickell, Clearwater System
Phyllis Gorshe, Dunedin
Lois Eannel, East Lake
Maggie Cinnella, Gulf Beaches
Dave Mather, Gulfport
Casey McPhee, Largo
Bert Weber/Susan Hurley, Oldsmar

Gene Coppola, Palm Harbor
Angela Pietras, Pinellas Park
Lisa Kothe, Safety Harbor
Phyllis Ruscella, St. Pete Beach
Mika Nelson, St. Petersburg System
Mike Bryan, Seminole Community
Cari Rupkalvis, Tarpon Springs
Cheryl Morales, PPLC
Laurie Talrico, Indian Rocks Beach
Beth Lindsay, St. Petersburg System

MINUTES

Acceptance of Minutes of the April 6, 2015 Regular Meeting – April 6, 2015 minutes accepted

SIG Meeting Reports
1. Integrated Library System (ILS) SIG – next meeting is May 21 at PPLC
2. E-Content SIG – Casey M. stated that an informal meeting took place – an official meeting will occur sometime in July – Tammy Winkler from Largo Public Library will be the Chair of the group
3. Youth Services SIG – Mike B. was unable to attend today’s LDAC meeting, but he did send an email to all of the Library Directors with highlights from the May 1 meeting – the SIG will be changing their meetings from the first Friday of the month to the second Friday beginning in September – the LDAC is agreeable to the group having an all-day meeting September 11 and a half-day meeting in Tampa in October

PPLC Executive Director’s Report – Cheryl Morales
1. Cheryl gave each library the teen summer reading gift card incentives that were previously approved
2. A copy of the March 2015 Member Services budget was given to each Director
3. A press release was given to each Director from the Institute of Museum and Library Services on President Obama’s efforts to strengthen student learning by improving access to digital content and public libraries
4. Geri Remming from Largo Public Library attended the Polaris Users Group (PUG) annual conference in Minneapolis in mid-April
PALS Board of Directors

- Review of SirsiDynix Questions/Answers
- Update of Polaris Contract Timeframes
- Decision to Move Forward – Cheryl M. provided some handouts from SirsiDynix and III (Innovative Interfaces, Inc.) on responses to additional questions the Directors had, as well as cost proposals – SirsiDynix costs come to $179,166 for the first year, $133,839 for the second year and with an annual renewal increase of 4% for each of the following two years – SirsiDynix also proposed an additional 10% off of the base costs of the automation system for the first year – Polaris (III) costs come to $200,000 for inclusive products that are not third party for the first year with an annual renewal increase of 3.5% in years two and three – if a five-year contract is signed for Polaris then annual renewal increases in years four and five would also be 3.5% – III said if the libraries in the Cooperative decide to change to a different integrated library system (ILS) a contract extension could be signed through March 2016 to make the transition more smooth – the Library Directors in attendance at the meeting decided to table the vote on a countywide ILS because new information regarding the costs has become available and too many Directors are absent from the meeting and have no knowledge of the new information – Lois E. made a motion to table the vote on a countywide ILS until the June 1 LDAC meeting – Maggie C. seconded – all voted in favor and the motion passed

Old Business

- E-Magazines Group Zinio Purchase – see the minutes from the April 6, 2015 meeting
- Ukulele Lending Program – the Ukulele Lending Library Ribbon Cutting Celebration and beginner workshop will be held at the St. Petersburg Main Library on May 30 beginning at 11:00 AM - 20 ukuleles will be available for checkout at the following participating libraries: Clearwater and its branches, Dunedin, Gulf Beaches, Largo, Oldsmar, Palm Harbor, Safety Harbor, St. Petersburg and its branches and Tarpon Springs – each library will host a beginner workshop – the ukuleles will be local hold/local pick-up/local return only and will not travel through the courier system – they can be checked out for 28 days with up to three renewals if no one is waiting on the request list – fines will be $2.00/day with a maximum of $10.00 – Dunedin Library will catalog the sets and is requesting that each participating library send a barcode to the attention of Doreen so the sets can properly be identified
- Shared Electronic Calendar – Lisa K. received a countywide cost of $9,165 per year with a subscription or the option to purchase the software with a perpetual license for $19,250 plus maintenance – Cheryl M. will inquire with the PPLC webmaster to see if it can be integrated with the website – discussion on a shared calendar will continue at a future meeting

New Business

- T-Mobile Hot Spot – some libraries have been contacted directly by T-Mobile regarding their HotSpot Checkout Program – hotspots are approximately $34/month each plus the cost of the device – the Directors did not express interest in pursuing this further as a Cooperative-wide program
• **CIPA Compliance** – Cheryl M. gave a handout to the Directors from the Division of Library and Information Services listing internet policies and filtering in the libraries of Pinellas and Polk Counties as of January 23, 2015 – in order to receive federal funding related to computers and technology, including federal grants, libraries must be CIPA (Children’s Internet Protection Act) compliant – according to the handout, six libraries that are members of PPLC are not compliant – in addition, four libraries do not filter their computers – if possible, Cheryl would like to have all the libraries be CIPA compliant

**Announcements from PPLC Libraries**

1. **Tarpon Springs** – the Friends group is funding digital media equipment for a makerspace in the library, which will help support a video history project in partnership with the Rotary Club and Tarpon Springs Middle School

2. **Largo** – Largo had a centennial kick-off during its Art Hop and Taste Fest on April 25; the bulk of the centennial programs will be held October 2015 through April 2016; Largo Library staff will be presenting at several breakout sessions at the FLA conference

3. **St. Pete Beach** – an informational session on Ancestry.com was held and interest and usage of the database has significantly increased; there is no new news on the library renovation/possible relocation

4. **East Lake** – a state grant for an expansion to the library does not look promising so Plan B is being worked on; two unique programs are coming up this month

5. **Gulfport** – a ribbon cutting ceremony will be held May 19 when the library reopens after its renovation; May is the 80th anniversary of the library; the LGBTQ collection will be available in June

6. **Indian Rocks Beach** – every Wednesday afternoon at 3:00 PM a reading therapy dog program takes place

7. **Gulf Beaches** – budget is being worked on; final planning for summer reading programs is taking place

8. **Oldsmar** – staff are getting ready for the summer

9. **Safety Harbor** – the outside of the building was repainted and since it was under budget the awnings will be replaced; the 2nd annual Library Foundation Mosaic fundraiser was held this past weekend; a new Teen Librarian has been hired; some staff reorganization is taking place

10. **Dunedin** – two staff members will be retiring; the budget is being worked on; purchase of a 3D printer, digitizer and smart boards have been approved by the Foundation; Pulitzer Prize nominated author Fawn Germer will talk about and sign her newest book, *Reset*, on May 28

11. **Pinellas Park** – the library will no longer be under the City’s Recreation Department and instead will be moved to the new Library and Cultural Affairs Department; interviewing for the open Senior Librarian position is taking place; lots of new people have been hired over the last several months

12. **PPLC** – an annual budget presentation before the Pinellas Board of County Commissioners (BOCC) will take place May 7

**Adjourned at 3:45 PM**

Respectfully submitted,

Maggie Cinnella, Secretary