Meeting Date: Monday, November 2, 2015, 1:30 pm
Meeting Location: PPLC Offices

LDAC Member Attendance:
☑ Barbara Pickell, Clearwater System
☑ Phyllis Gorshe, Dunedin
☑ Lois Eannel, East Lake
☑ Maggie Cinnella, Gulf Beaches
☑ Dave Mather, Gulfport (CHAIR)
☑ Casey McPhee, Largo
☑ Bert Weber/Susan Hurley, Oldsmar
☑ Gene Coppola, Palm Harbor
☑ Angela Pietras, Pinellas Park
☑ Lisa Kothe, Safety Harbor
☑ Phyllis Ruscella, St. Pete Beach
☑ Mika Nelson, St. Petersburg
☑ Mike Bryan, Seminole
☑ Cari Rupkalvis, Tarpon Springs

PPLC Staff Attendance:
☑ Cheryl Morales, Executive Director
☑ Julie Deschaine, Technical Admin.

Other Guests Attending:

Approved Minutes

1. Acceptance of October 5, 2015 Meeting Minutes: The minutes were accepted.

2. SIG Meeting Reports
   Reminder: Joint Cataloguing/ILS Sig meeting is scheduled for November 13.
   No other SIG reports.

3. PPLC Executive Director’s Report
   A. OCLC Batch Load: In process, Polaris records sent to MARC of Quality last month
   B. Database and ILS Invoices: still need FY16 e-book contribution amounts from 4 locations
   C. Museum of Fine Arts Partnership: proposed launch February 18, coincides with “Keep St. Pete Lit” event; (no new details of museum pass logistics)
   D. PPLC Long-Range Plan and policies: Board is finalizing long-range plan; also reviewing PPLC policies, starting with personnel section.
   E. New Databases: WorldBook, Miss Humblebee’s and Zinio are live; PPLC database listing will be updated by webmaster soon; reminder about database training dates; statistics shared via PPLC.
   F. Sirsi News (Julie D.): “Train-the-Trainer” training in January; each site will receive training CD that can be used on a single dedicated machine until training server ready; Go-Live date currently slated for March 24 (can only be on a Thursday), no cataloguing or check-ins for 1 week lead-up; Julie will adjust due-dates to skip offline period once date is firm.
   G. Distributions: movie license renewals, Blues magazine (may get regular monthly donation)
   H. Reminder: Dancing with the Deaf Stars, November 14 in Largo
4. Old Business
   A. Annual State Statistics: Brief discussion of PPLC planned inputs for e-book and database fields; adult vs. youth counts and electronic versus print counts.
   B. Group Purchasing of Popular Materials: Casey McPhee distributed a brief report highlighting the number of “top 20” popular fiction titles that were ordered at each location over the past year, per Polaris. The report included an estimated annual cost for each library if future top titles were ordered together with full-service cataloging and processing. A separate meeting will be scheduled to discuss how to move forward.
   C. PPLC Newsletter Inserts: Cheryl shared pricing information ($400 b/w double-sided, $600 color); brief discussion about need to coordinate inserts; also discussion about feature articles being less focused on just a single location and more mindful to include information on similar services or programs at other PPLC locations to illustrate a cooperative approach. Let Casey McPhee know if doing health or fitness themed events for January feature article.

5. New Business
   A. WIKI Clean-Up: Angela Pietras noted that the PALS Wiki needs attention. Many obsolete and empty folders can be deleted. Most SIG groups are not posting any meeting information. SIG liaisons agreed to bring this to each group’s attention.
   B. Process for Database Recommendations: Angela Pietras suggested that there be a more formal and predictable process for evaluating and recommending new databases each year. A motion was made by Barbara Pickell and seconded by Angela Pietras to not make any changes to PPLC’s database offerings for the next fiscal year. The group voted in favor so that there will be ample time to evaluate the new products and solicit input from relevant SIG groups in September 2016. Angela agreed to help create the new process.
   C. Continuing the Discussion from Statewide Library Directors Meeting: Angela Pietras inquired if there was any interest in discussing ideas from The Purpose Based Library further. A minority expressed interest and may pursue the topic separately. Cheryl Morales reported that log-ins for the state-supported technology assessment tool, The Edge Initiative, are forthcoming.

6. Announcements from PPLC Libraries
   A. Clearwater: Expanded operating hours for Clearwater start Nov. 30. Countryside Library is open; drive-through pickup location added for this location. Multi-focus “Studios at Main” maker-spaces: arts and crafts on 1st floor; business and technology on 3rd floor; “community memory” on 4th floor; “Discovery Zone” in youth area. Additional long-term digitization project--Fuhlmer Photograph Collection (750,000 items)--from Clearwater Historical Society; will be added to Pinellas Memory Project, may take 3 years.
   B. Dunedin: “Dunedin Makery” includes 3D printer, Little Bits, Dot & Dash (coding), Smartboard; ongoing City negotiations with Dunedin Blue Jays may impact library’s future location.
   C. Gulf Beaches: Received $255,000 bequest to library.
   D. Largo: Centennial theme “One Community, Many Stories”; recording local residents’ memories-library will catalog and family also gets a copy. “Largo Turns a Page”, 5-event author series, kicks off with Tim Dorsey in December. Updating Jenkins Room to improve sound. Researching “Books in Common” network that lets you know stops on author tours. Staff development day on Nov. 11.
   F. St. Pete Beach: Bethsinda Cattells hired as Public Services Coordinator; Maureen Martin will be promoted to Technical Services position on Dec. 1. Friends’ annual membership meeting attracted 55 people.
   G. St. Petersburg: Closing on Nov. 22 to relocate administrative offices from Mirror Lake to Main. Offices at Mirror Lake will be converted to “Partnership Center”; reaching out to Literacy Council of St. Petersburg, Veterans’ Affairs, and other community groups to utilize space and provide expanded service opportunities. Mirror Lake participating in City’s First Night Celebration.
H. Tarpon Springs: Partnering with Tampa Bay History Center for Nov. 14 program on history of McDill AFB.

The meeting adjourned at 4:10 pm.

Respectfully submitted,
Angela Pietras, Secretary